



Environmental Policy - 2017

Duo Creative Services Ltd

ENVIRONMENTAL POLICY

Duo Creative Services Ltd. recognise that our operations have an effect on the local, regional and global environment and that we have a responsibility to the environment beyond legal and regulatory requirements.

We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers and suppliers to do the same.

As a consequence of this, Duo Creative Services Ltd. are committed to continuous improvements in environmental performance.

Therefore our policy is to:

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness and training.

Duo Creative Services Ltd. has identified a number of areas where direct action has been taken to minimise the environmental impact.

- We use electricity responsibly and switch off electrical items when not in use.
- We reduce the amount of paper used in the office by using electronic files.
- All waste is recycled wherever possible.
- We avoid any unnecessary car journeys.
- We are members of the Bike to Work Scheme and encourage commuting to work by bicycle or on foot wherever possible.
- We are keen to promote sustainable modes of transport.

Duo Creative Services Ltd. will continually monitor its practices and implement policy and schemes to minimise the impact on the environment. Staff are verbally informed of any changes in environmental policy and practices.